WORD SPLIT WITH THE MAGIC WAND TOOL   10/5/2020

STEP ONE: PREPARE WORK SPACE
1. Open a document (File>New>Blank file>Doc Type:Scrapbook>White BG>OK
2. Turn your rulers on by Menu Bar>View>Rulers checked

STEP TWO: ADD THE WORD ART
1. Get the Move Tool.
2. On the document, while holding down the Shift key, click and drag the word art onto the document and then let go.
3. If needed, on the document, while holding down the Alt key (Mac: Opt key), click and drag from a corner handle until the word art fits to the edges of the document. <u>NOTE: This step is important for the tutorial to work properly. The word art must be slightly overlapping the edges of the document in order for the rest of the tutorial to work.</u>
4. If you made a change in size, click the green checkmark to commit.
5. On the document, while holding down the Shift key, click and drag the word art up so it is near the top of page but not touching.
6. In the Layers panel, click on the name of the word art layer and change it to Xmas Word Art (or whichever you chose). Press Enter to commit the name change.

Step Three: Create a Light Gray Layer
1. Click on the Foreground Color Chip to open the Color Picker and choose a light gray color. Click OK.
2. Activate (by clicking on) the Background Layer in your Layers Panel.
3. In the Layers panel click on the Create a New Layer icon.
4. Press Alt Backspace (Mac: Opt Delete) to fill the new layer with the Foreground Color or use your paint bucket tool

Step Four: Create the Word Split
1. In the Layers panel, click on the word art layer to activate it.
2. Press Ctrl J (Mac: Cmd J) to duplicate the word art layer.
3. In the Layers panel, click on the word art layer(the original not the copy) just above the light gray layer to activate it. (Layer will be blue.)
4. In the Layers panel, hold down the Shift key and click on the light gray layer so that both it and the word art layer above it are activated. (Both layers will be blue.)
5. In the Menu Bar, choose Layer > Merge Layers. (Or Cntl E / Mac: Cmd E)
6. Get the Magic Wand tool.
7. In the Tool Options, click on the New Selection icon and set the Tolerance to 32. Uncheck Sample All Layers but check both Contiguous and Anti-Alias.
8. On the document, click once on the light gray portion below the word art to select it. (Marching ants around the bottom part of page but not top.)
9. Press Backspace (Mac: Delete) to remove the unwanted pixels. Lower part will be white.
10. Press Ctrl D (Mac: Cmd D) to deselect.

Step Five: Add A Drop Shadow
1. In the Layers panel, click on the Xmas Word Art copy layer to activate it. (The top layer)
2. In the Menu Bar, choose Layer > Layer Style > Style Settings.
3. In the dialog box, set the Lighting Angle to 120˚
4. Click on the Drop Shadow box to turn it on. Set the Size to 15, the Distance to 7 and the Opacity to 50%. Click OK.

Step Six: Save as a Template
1. File >Save As> Name it something like "TEMPLATE Word Split Merry Christmas" > File Type: TIFF > SAVE > OK

Step Seven: Customize
1. Be on the Background Layer, use your Move tool + shift key to drag the paper that you want for the lower section of page from your Photo Bin into your creation. It should now be between your Word Art and your Background in the Layers Panel.
2. In the Layers panel, hold down the Shift key and click on the Word Art layer and the paper you just added so all both layers are activated. (The 2 layers will be blue.)
3. In the Menu Bar, choose Layer > Merge Layers. (Or Cntl E / Mac: Cmd E)
4. Get the Magic Wand tool.
5. In the Tool Options, click on the New Selection icon and set the Tolerance to 32. Uncheck Sample All Layers <u>and</u> Contiguous but leave Anti-Alias.
6. On the document, click once on the light gray portion above the word art to select it. (Marching ants around the top part of page but not bottom.) If some of the parts of the lower paper gets selected move the tolerance down and select over.
7. Press Backspace (Mac: Delete) to remove the unwanted pixels. Upper part will be white.
8. Press Ctrl D (Mac: Cmd D) to deselect.
9. Link the two Word Art Layers together by selecting both of them and clicking the link symbol. The symbol will turn gold.
10. Be on the Background Layer and using your Move Tool + Shift key drag the paper you want for the upper part of the page from your photo bin to your layers. If needed use the Move Tool to position so covers all edges.
11. Use your Move Tool and select the Word Art Layer (since they are linked it can be either one)
12. Hold down the Shift Key (so it does not move left or right) and drag the layer down to where you want it.

Selecting you Word Art you can use your Move Tool + Shift Key to move it up or down.

Also, if you want to change the papers:

1. For Upper Paper, you just move a paper into the Layer Panel right above the paper you want to replace.
2. For the Lower Paper you place it above the Word Art &Paper layer and then Create a Clipping Mask from Layer in the Menu Bar.